



# Communities Environment Program

## Kingston Electorate

### Expression of Interest Form 2019

#### Completing this form

You must refer to the Programme Guidelines when completing this form at <https://www.business.gov.au/assistance/communities-environment-program>

Return your completed form to the office of Amanda Rishworth MP at [Amanda.Rishworth.MP@aph.gov.au](mailto:Amanda.Rishworth.MP@aph.gov.au) or 232 Main South Road MORPHETT VALE by **Friday 13<sup>th</sup> September 2019**

If you do not have enough space to complete a question, please attach a separate sheet

Please print in black or blue pen when completing this form

NOTE submitting an application does not guarantee a grant will be approved

#### Supporting documents

Please enclose all supporting documents you believe relevant to your application. For example – quotes, council approvals, etc.

#### Privacy

The information provided on this form is required to make a decision in regards to your application. The information may be disclosed to the Department of Industry, Innovation and Science, the office of Amanda Rishworth MP, Members of Parliament and Senators, and the Kingston Communities Environment Program community consultation committee

#### Further information

Please contact the office of Amanda Rishworth MP on 8186 2588 or email [Amanda.Rishworth.MP@aph.gov.au](mailto:Amanda.Rishworth.MP@aph.gov.au)

Further information on the programme can be found at <https://www.business.gov.au/assistance/communities-environment-program>

# PART A – APPLICANT INFORMATION

## Applicant Organisation – Details

1. Name of organisation

2. Branch/sub-branch

3. Address (main address of organisation)

4. Postal address (leave blank if same as above)

5. Australian Business Number (eligible organisations must have an ABN)

6. Is your organisation located in the electorate of Kingston? (to apply through the Kingston Electorate Office you must be located in Kingston)

**IMPORTANT** – the electorate boundaries are as at the 2019 Federal Election.

7. Is your organisation GST registered?

8. Please identify if your organisation is one of the following (eligible organisations must fit one of the following three criteria)

A local government agency or body

An incorporated not for profit organisation

An incorporated trustee applying on behalf of a trust with responsibility for a community asset or property

## Organisation Contact Person

9. Title (Mr, Mrs, Ms, etc)

10. Given name

11. Surname

12. Position title

13. Telephone number

14. Email address

**Alternative Contact Person**

15. Title (Mr, Mrs, Ms, etc)

16. Given name

17. Surname

18. Position title

19. Telephone number

20. Email address

**PART B – PROJECT INFORMATION**

21. Title of project

22. Estimate project dates

Start date

End date (no later than 31 Dec 2020)

24. External approval (only complete if your project requires external approval)

Who do you require approval from?  
(eg local council, owner of building)

Do you have the required approval?



## PART C – PROJECT BUDGET

**IMPORTANT** – Figures provided must be accurate and not estimates. If a quote is required please enclose the quote with your Expression of Interest.

### 25. Estimated total cost of project

### 26. Breakdown of costs

Item description

Item cost

Item description

Item cost

Item description

Item cost

Item description

Item cost

Item description

Item cost

Item description

Item cost

Item description

Item cost

Item description

Item cost

Item description

Item cost

Item description

Item cost

**27. Grant funding sought (Must be between \$2,500 and \$20,000)**

**IMPORTANT** – It is encouraged grant funding is matched on at least a dollar for dollar basis. It can be matched in cash or in-kind. The matched funding must be confirmed prior to submitting the application.

**28. Other sources of funding – cash (eg donations, fundraising)**

Amount (\$)

Source of funding

Amount (\$)

Source of funding

Amount (\$)

Source of funding

Amount (\$)

Source of funding

**29. Other sources of funding – in-kind contributions (eg volunteered time and labour)**

Amount (\$) (please show how you came up with the figure)

Source

Amount (\$) (please show how you came up with the figure)

Source

Amount (\$) (please show how you came up with the figure)

Source

Amount (\$) (please show how you came up with the figure)

Source

**30. Total amount from 28 and 29**

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**31. I have reviewed all the eligibility requirements for**

**the Communities Environment Program at**

<https://www.business.gov.au/assistance/communities-environment-program>

**32. I believe the applying organisation complies with all requirements**

**Signature of office bearer**

**Print full name**

**Date**

**Position in organisation**

**Name of organisation**